

TRADITIONAL DOCUMENT SCANNING

DOCUMENT PREP



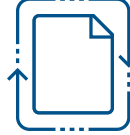
Transport documents to prep station



Remove paper clips/staples



Repair damaged documents



Sort, classify and copy documents



Batch and bundle documents



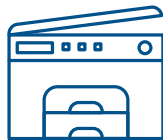
Add separator sheets



BATCH SCANNING



Transport documents to scanner



Scan documents



POST SCAN



Remove separator sheets



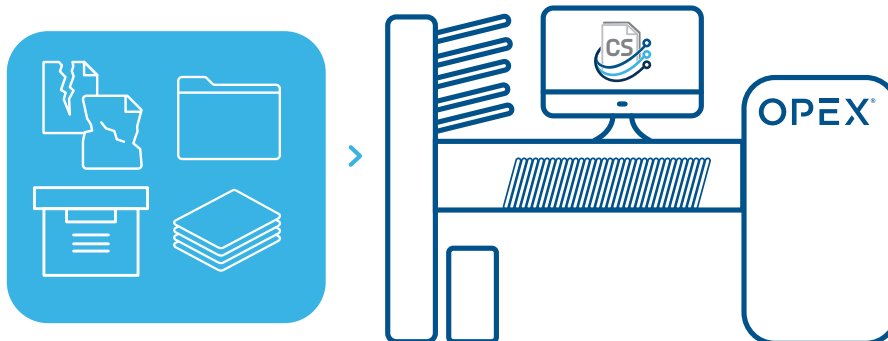
Post scan quality check



Post scan edit

ONE-TOUCH SCANNING

ONE-TOUCH PREP & SCAN



Deliver mixed document types and sizes directly to OPEX Falcon+ or Gemini with minimal prep.



Instead of waiting for post-scan, CertainScan Intelligent Document Imaging Software can assist with the following while scanning:

- Corrects skewed images
- Notifies operator of missing pages
- Adds and removes digital separator sheets
- Easily toggles between color and grey images
- Allows operator to do real-time quality check on specialty documents
- Add more!

By eliminating non-value-added steps, the One-Touch process significantly decreases reliance on labor, increases workflow efficiency, and improves job accuracy. This translates to substantial cost savings and a quick return on investment.